

**IOSCO-ARENAC DISTRICT LIBRARY
MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING**

Place: East Tawas Library, 760 Newman St., East Tawas, MI

Date: July 9, 2026

Present: Linda Eyer, Rick Rockwell, Sue Kingsbury, Phyllis Klender, Dan Stock, Susan Synowiec, Thelma Van Brenk, Kari Besancon and JoAnn Edwards

1. Call to Order

Meeting called to order at 4:35 pm by Chairperson Susan Synowiec.

2. Approval of the Agenda

Klender and Van Brenk motioned and seconded approval of the agenda, as amended. Seven (7) aye. Motion carried.

3. Public Participation and Reports from the Friends Groups

Summer programs and garden projects across the Arenac branches are progressing well, according to Eyer and Klender. Kingsbury noted that the Tawas City summer programs are thriving and drawing strong participation.

4. Board Comments

Brochures for the historical "Drive Arenac 250 Tour" were distributed. The brochures can be downloaded from the Arenac County Historical Society website onto cell phones for the drive which lasts until Labor Day. Synowiec shared information on the Policy meeting she attended with Director Besancon and invited other Directors to review the presentation from the meeting online.

5. Approval of the Minutes from the June 11, 2026 Board Meeting

Eyer & Rockwell motioned and seconded approval of the minutes from the June 11, 2026 Board Meeting. Seven (7) aye. Motion carried.

6. Treasurer's Report

There were a couple of questions that were answered and made clear such as Rides, Travel and Lodging and Millage.

Klender and Kingsbury motioned and seconded approval of the Treasurers Report.

A roll call vote was taken as follows: Linda Eyer, aye; Rick Rockwell, aye; Sue Kingsbury, aye; Phyllis Klender, aye; Dan Stock, aye; Susan Synowiec, aye; Thelma Van Brenk, aye. Seven (7) aye. Motion carried.

7. Ratification of Bills

Kingsbury and Stock motioned and seconded approval of the ratification of Voucher #26-15 dated June 16, 2026 in the amount of \$50,830.91, Voucher #26-16 dated July 2, 2026 in the amount of \$25,753.61 and Voucher #26-17 dated July 9, 2026 in the amount of \$13,514.10.

A roll call vote was taken as follows: Linda Eyer, aye; Rick Rockwell, aye; Sue Kingsbury, aye; Phyllis Klender, aye; Dan Stock, aye; Susan Synowiec, aye; Thelma Van Brenk, aye. Seven (7) aye. Motion carried.

8. Director's Report

Statistics and Reports

Revised Hoopla loan limits took effect on July 1, 2026. Director Besancon noted that patrons are much more receptive once they understand the variety of borrowing options available with Libby. A comprehensive document detailing how to use Libby has been added to the library's website.

9. Old Business

A. Reports of Committees

Budget committee met today, July 9, 2026

B. Polaris, Merit, USF, and MeLCat updates

No items to report.

C. Approval of the Audit

Copies of the Audit reports for 2025 were available for all Trustees to review. Director Besancon explained the posting of the copier leases payable and how the leases will be accounted for in the future.

Rockwell and Kingsbury motioned and seconded approval of the Audit Report to be filed with the state. A roll call vote was taken as follows: Linda Eyer, aye; Rick Rockwell, aye; Sue Kingsbury, aye; Phyllis Klender, aye; Dan Stock, aye; Susan Synowiec, aye; Thelma Van Brenk, aye. Seven (7) aye. Motion carried.

D. Staff Survey approval

Klender and Eyer motioned and seconded approval of the Staff Survey and to have the survey distributed to employees at each branch. Seven (7) aye. Motion carried.

E. Code of Conduct approval

Synowiec requested that each board member review and sign the Code of Conduct, which will be kept on file at the IADL district office.

Rockwell & Stock motioned and seconded approval of the Trustees Code of Conduct, to be kept on file in the district office. Seven (7) aye. Motion carried

F. Approval of the Revised Board of Trustees Bylaws

Kingsbury & Van Brenk motioned and seconded approval of the Revised Board of Trustees Bylaws. A roll call vote was taken as follows: Linda Eyer, aye; Rick Rockwell, aye; Sue Kingsbury, aye; Phyllis Klender, aye; Dan Stock, aye; Susan Synowiec, aye; Thelma Van Brenk, aye. Seven (7) aye. Motion carried.

G. Plainfield Update

Director Besancon announced that the Plainfield Township Library is currently transitioning items to its new location. Meanwhile, John is partnering with the Township to ensure all technology systems are operational.

H. Board opening

Director Besancon discussed the request for new Arenac County board member.

10. New Business

A. MJML - Standish

Klender and Kingsbury motioned and seconded approval of the new wage rate for the Lead library employee at the Standish branch as of June 1, 2026. A roll call vote was taken as follows: Linda Eyer, aye; Rick Rockwell, aye; Sue Kingsbury, aye; Phyllis Klender, aye; Dan Stock, aye; Susan Synowiec, aye; Thelma Van Brenk, aye. Seven (7) aye. Motion carried.

B. Petty Cash - MJML

The Friends Group agreed to provide the Standish branch with a petty cash fund, which the Lead of the Standish library will oversee. Additionally, IADL will supply the branch with the necessary tax exemption certificates.

C. Resolution to Approve FOIA Summary and Approved FOIA policy reaffirmed.

Van Brenk and Synowiec moved and Susan seconded resolution and reaffirmed FOIA Policy. A roll call vote was taken as follows: Linda Eyer, aye; Rick Rockwell, aye; Sue Kingsbury, aye; Phyllis Klender, aye; Dan Stock, aye; Susan Synowiec, aye; Thelma Van Brenk, aye. Seven (7) aye. Motion carried.

D. Programming Grants

Programming Grant Application – Plainfield Township Library and Friends of the Library –
Program Title: Tea Cup Painting with Ann; Projected Date: 10/16/2026 from 1:00 to 3:00 pm
to be held at the Hale Resource Center.

Kingsbury and Rockwell moved and seconded approval of the Programming Grant request of up to \$985.00. Along with all budgetary reimbursement documentation, the primary contact/coordinator will also be required to submit a short summary with statistics on attendance, perceived reaction by the audience and the presenter(s), and any suggestions for future programs. Copies of any advertising shall be included with the summary. A roll call vote was taken as follows: Linda Eyer, aye; Rick Rockwell, aye; Sue Kingsbury, aye; Phyllis Klender, aye; Dan Stock, aye; Susan Synowiec, aye; Thelma Van Brenk, aye. Seven (7) aye. Motion carried.

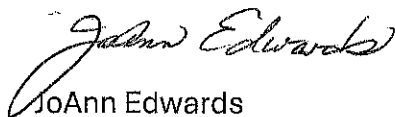
11. Items for Next Agenda

- A. Programming grants (if any)
- B. Director's Compensation Package
- C. Update on Plainfield.

12. Adjournment

Chairperson, Susan Synowiec adjourned the meeting at 5:30 p.m.

Respectfully submitted,



JoAnn Edwards
Recording Secretary

A quorum of **five** is needed to conduct business.

If you cannot attend or need directions, please call Kari or JoAnn at 989-362-2651.

PLEASE BRING YOUR CALENDARS/PLANNERS.

REMINDER-The next meeting is scheduled for

Thursday, August 13, 2026 at 4:30 pm

at the Au Gres Community Library

230 N. Mackinaw, Au Gres, OMI